

On-line Application Incomplete Checklists

Effective **February 1, 2016**, an applicant, staffing agency, and employer may track the progress of an incomplete license renewal, examination, or endorsement application. Click on verify a license, enter a name, click submit, and the license number will display next to name (if the application has been entered in the system). If you double click the name, the license details will display. When the application is in pending status, you will be able to view the checklist and identify what items have not been received by our office.